

EVERETT PUBLIC LIBRARY BOARD
OF TRUSTEES MEETING

June 21, 2022

Board of Trustees: Joshua Glasgow
Deanna Dunkin Smith
Diane Belote

Library Staff: Abigail Cooley
Meghan Edwards-Bond
Jennifer Patterson
Emily Dagg

City Staff: Paula Rhyne

CALL MEETING TO ORDER

The meeting was called to order at 7:08.

Roll call was taken, and quorum was met with 3 board members present.

LAND ACKNOWLEDGEMENT

Diane read the land acknowledgement.

APPROVAL OF AGENDA

Agenda for June 2022 was approved as submitted.

PUBLIC COMMENTS

None.

CONSENT ITEMS

Minutes for May 2022 were approved as submitted.

BOARD MEMBER REPORTS

Board members shared ways they have connected with the library and community recently and shared upcoming community events that might be of interest to the library. Paula Rhyne provided an update on the bus fare changes. Effective July 1st, youth are free through the age of 18 with an Orca card.

DIRECTOR'S REPORT

Meghan presented the April 2022 Financial Reports for Fund 110 and Fund 152. In Fund 110, all expenses were below monthly average except for travel & training expenses, which included a CPR class. In Fund 152, expenses included USBs for resale, supplies for Youth Services kits, four programs, a conference for one employee, a webinar for one employee and a memorial book. Emily Dagg provided more information about memorial books.

Abby presented the Library Director's Report which was sent out in advance. Abby highlighted Summer Reading and other programs coming up and confirmed that school visits and other outreach activities have resumed. Conversations with EPD continue regarding uptick in safety incidents and training for staff will be scheduled soon. Board should expect to see the updated rules of conduct and exclusion policy during

August or September meeting. Everett Public Library has hired Integrus to conduct cohesion training for the Leadership Team, which will begin in early July. The City of Everett's Human Resources department is reexamining evaluations for all positions this year, so the Director's evaluation is on hold at this time.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Abby reviewed the Community Foundation 2023 disbursement memo which was sent out in advance. Abby also explained each endowment fund including current balance, spendable balance, what the fund supports if applicable, and when it was established. Total funds equal \$2,376,161.39 and spendable balance is \$79,720.87. Board discussed options regarding withdrawing spendable balance for the 2023 budget. With two votes in favor, and one vote opposed, the motion to withdraw the spendable balance, totaling \$64,912 from all library controlled endowments with the exception of the endowment in honor of Mark Nesse was approved.

The next board meeting on July 19, 2022, will be at the Evergreen Branch.

ANNOUNCEMENTS

None.

ADJOURN

With a motion, second, and unanimous approval, the meeting was adjourned at 8:03.

Meghan Edwards-Bond, Administrative Coordinator